



**Burlington Public Library  
Board Meeting  
Tuesday, December 1, 2009  
-DRAFT-**


**PLACE:** Anne L. Walluk Community Room


 **Call to order: 7:34pm**


 **Welcome any visitors: n/a**

 **Correspondence:** 1) A 11-04-09 letter of thanks was sent to Pat Miller from Ragaisis for her 14 years of director service. 2) A 11-05-09 thank you email was sent to the Library Assn. from Ragaisis for the October '09 successful book/pie sale.

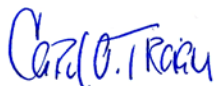
 **Approval of minutes of the November 3 meeting.** 1) correction to attendance: Chelsea Regish, Student Advisor was present. 2) Note/confirmation: The Approval of the 10-2009 minutes during the 11-03 meeting preceded the New Directors Board election. Chard made a motion to approve the 11-03-09 meeting with said correction and note. This was seconded by Mazeau and carried.

 **Director's report:** 1) The Mitten Tree is up @ the BPL. Hats, mittens and scarves donated will be presented to the Prudence Crandall Shelter. 2) The Friends are conducting their annual appeal. 3) The Town of Burlington's Rules and Regulations for Employees has been updated. Many of the town hall personnel have joined the AFSME union. Many of the BPL staffers have joined, as well. 4) The usual budget, highlights and statistics for October '09 were presented. Statistics continue on the same upward trend for circulation, visitors and items discharged, exceeding those of October '08.

 **Five Year Plan:** The draft was presented and discussed. It's clear more funding will be required to meet the goals. The plan is to meet with the BOS in 01 or 02/2010 to present. Prior, to this, the BPL will vote on the plan at the Jan. 2010 board meeting.

 **Building:** The building punch list was reviewed. 1) Ragaisis presented photos from his 11-30 rafters/room inspection. There has been active leaking in the BPL building for some time. There is clear water damage. There are cracked and loose shingles, along with flashing issues. A new roof must be added to the 2010/2011 capital budget. 2) A basement leak will also need to be addressed soon.

There being no new or further business, the meeting adjourned at 9:30pm.



Carol O. Troiani, Recording Secretary