

Burlington Public Library
34 Library Lane
Burlington, CT 06013
DRAFT

MEETING: Board of Library Directors
DATE: Tuesday, October 4, 2011
Call to Order: 7:36pm
PLACE: Anne L. Walluk Community Room
Attendance: Hasskarl, Ragaisis, Troiani, Mazeau, Lewis, Winter, Thompson, Eberhard
Absent: Mullen, Gallicchio, Flatt

- 📖 Welcome visitors: Sharon Brettschneider, Director of Library Development, CT State Library, Cathy Bergstrom, First Selectman and Mike Taricani, Board of Selectmen
- 📖 Correspondence: 1) letter from Halloran & Sage to 1st Selectman, Cathy Bergstrom, of 09/12/11 Addressing BPL sponsored "Meet the Candidates" 10/13/2011 event
- 📖 Approval of minutes of the September 13, 2011 meeting: Mazeau motioned to approve the 09/13/11 minutes. This was seconded by Thompson and carried.
- 📖 Teen Issues: Hasskarl presented report. There are 3 events on the October '11 calendar:
TAC meeting 11/11 @5:30pm ; Teen Book Club 10/06 @ 6 pm and Teen Knitting 10/13 @ 6 pm
- 📖 Sharon Brettschneider, Director of Library Development, CT State Library. Brettschneider disseminated handouts outlining trustee responsibilities and roles. She underscored that trustees must be effective advocates for the library, attendance is important, insure the financial stability of the library and represent the community with the annual budget.
- 📖 BOS meetings: Lynn Thompson and JoEllen Flatt report. No report
- 📖 Director's report: 1) October '11 is a busy month for the library. Events will include the Friends Pie Sale on 10/22, Book Sale on 10/27 – 10/29 and various Ghost Programs. 2) On 09/11 the Lion's Club made a donation for Large Print Books – this is a growing segment of BPL's collection. 3) September '11 circulation stats are overall down for the month because the library was closed for a week to replace the carpeting. 4) Library Connection "Overdrive" stats for E-books are up in 2011 as compared to 2010. 5) BPL Budget -07/01/11-09/29/11 was presented (short form).
- 📖 Building: Punch List:1) Hot water tank not working due to leak – The Shaffer Company will replace it. 2) Access to the attic is outside and cumbersome. Scott/Town Employee will add a walkway and door to improve entry/walkthrough/exit.3) Flow tap problem: not sure who will address this. 4) Basement leak: Bergstrom made a note to ask the town engineer to inspect. 5) STEAP Grant 2012: Hasskarl has applied for this and the grant includes carpet tiles in the rest of the library; The hot water heater in staff office, condensing unit and 7 VAVs replacement; painting trim outside the library and cathedral ceiling over Circulation/Information desk.
- 📖 New Business: Slate of officers for November
- 📖 Old Business: "Meet the Candidates". This is a library sponsored 2 hour program moderated by Tom Monahan, a local news broadcaster. The Board of Selectmen (5 candidates) will begin the first part. The 1st Selectman candidates will follow. Refreshments will be offered at the close.
- 📖 Adjournment: Winter motioned to adjourn the meeting at 9:03pm. This was seconded by Thompson and carried.

Respectfully submitted,



Carol O. Troiani
Recording Secretary
10/05/2011