

**Burlington Public Library**  
**Board of Library Directors' Meeting Minutes**  
**September 12, 2017**

**Call to Order: 7:30 p.m.**

**In Attendance:** Mike Ragaisis, Kevin Mullen, Craig Winter, Sandy Mazeau, Jodi Kryzanski, Sandy Hierl, Julia Pizzoferrato, Alyssa Colasanto, Laura Hedenberg, and Marie Spratlin Hasskarl

**Absent:** Sri Srinivasan

**Welcome visitors:** none

**Minutes for June 2017:** Motion to accept minutes as amended: [...a brief review of the First Selectman's process]. Motion by Craig Winter, seconded Laura Hedenberg

**Communications:** Received an invitation from the Association of Connecticut Library Boards for the 2017 Trustee Leadership Conference, Friday, November 3, 2017

Shared flyer for the Friends' Fundraiser: "Become a Permanent and Visible part of our Community Room"

**TAC Business:** 157 participants in the summer reading program. Highlight Build a Better World crafts, over 130 participants made items for others to be donated (hats, dog toys, blankets, care kits).

Nutmeg book discussions held were good, but participants were not as high as expected.

Teen Blog was updated to include the link to the library's new catalog.

**Director's Report:** Library closed from September 18-30 due to construction.

Budget to date is reflecting payments out of budget lines that are for ongoing expenses (salaries, contracts), while others are not being accessed at this time due to construction. Townwide, all departments have been asked to spend wisely (if you don't need it, don't buy it) while the state budget is still being approved. Staffing changes: One of the junior library assistants left (Cloe Tranter) - will be seeking to replace, Ann Mazeau will be retiring, Tamara Christensen resigned effective October 2, 2017

**Statistics:**

Most statistics lower than typical numbers for July and August as expected due to construction.

However, highlights such as online circulation (Overdrive), social media and website access were notably high.

**Building:**

Fiber Optics - slated for connection in mid December, may be completed earlier

New IT closet created downstairs, Comcast will move cables from upstairs to IT closet downstairs without an addition fee.

Great appreciation for the many volunteers (Craig Winter, Vinny Rudzinski, Rusty Cunningham) who have begun the work of taking down all the exiting shelves in the library. Jim Gallagher, our Custodian also helped. Still more work to be done.

**New Business:**

Mike Ragaisis made a motion: that the Board of Library Directors has sole right to review and approve the acceptance of a donation that results in the exclusive naming rights of a permanent fixture of the library. Seconded by Craig Winter Unanimous vote in favor

Craig Winter made a motion to maintain the name of the Anne L. Walluk Community Room in its new location in the expanded library. Seconded by Mike Ragaisis Unanimous vote in favor.

Craig Winter made a motion that the local history room be named the Ann E. Mazeau Burlington Room in honor of Ann's 21 years of service, 1996-2017, to the town of Burlington as the local history specialist. Seconded by Laura Hedenberg 6 votes in favor, 1 abstained

Marie requested the creation of a small committee for review and/or creation of policies related to new building use. Committee volunteers: Sandy Heirl and Jodi Kryzanski

**Punch List: None to report due to expansion**

**Friends Update:** Meeting Wednesday, September 13, 2017 Friends will be at Tavern Day in the Old School House, Sunday September 17th along with library staff. All members of BOLD invited to volunteer time in the school house.

**Next meeting: Tuesday, October 3, 2017 7:30 p.m.**

**Meeting Adjourned: 9:17 p.m.**

Submitted by: Jodi Kryzanski, BOLD Secretary