

**Burlington Public Library
Board of Directors Meeting
May 7, 2013**

DRAFT

PLACE: Anne L. Walluk Community Room

ATTENDANCE: Hasskarl, Selinger, Mazeau, Mullen, Winter, Kryzanski, Ragaisis, Hierl, Jennetta

ABSENT: Eberhard, Troiani

CALL TO ORDER: 7:39 p.m.

- Welcome Visitors: Leah Barman, Kelly Reitz, Mills students for Civics class
- Minutes of April 2, 2013, Motion to accept Winter, Second Ragaisis. Approved
- Correspondence: Hasskarl shared a letter from Eastern CT State University thanking her for donating a book, *Captain Gideon Olmsted*, to their CT studies collection.
- TAC Business: Members have completed a variety of activities which have been successful. The sewing projects were well received and are completed. Their next activity is watercolor painting on Thursday, May 23. Jennetta shared a tie dye project to support the summer reading program, "Reading: Can You Dig It?" Members made a banner and also completed Peace Signs which will be hung in the teen section this summer. TAC members discussed the high school Nutmeg Books, and tried out a pet rock project as a possible summer craft.
- Director's Report: **1.)** Hasskarl presented the budget as of 5/6/13. The fiscal year will end June 30. She has received two estimates for landscaping and will probably continue with Martin. It was noted that power washing the building, clean windows and the new spotlight will be accomplished this month. Also, the vacuum cleaner is in need of replacement. Board of Finance has requested that they be asked before any more Capital money is spent. Remaining money in budget to date: \$3000 in oil, \$5369 in maintenance. **2.)** The April stats showed circulation down from last year, though numbers for downloaded books was not available. The online magazines through Zinio is going well. There are numerous programs and activities throughout the month. **3.)** The Burlington Library Association will host its annual meeting and social on Friday, May 17th. Invitations have been sent to all town board members and to 2012 donors to the magazine drive. All residents are welcome to attend. There will be brief presentations about the Village Center Planning Committee, Safe Harbor, TAP, and the new garden club. **4.)** A welcome letter for new residents has been updated and Hasskarl is putting the letters into folders with library card applications and information about the library and Friends (BLA). Realtors will be asked to present these to new residents. **5.)** Hasskarl will be meeting the 4th Tuesday of the month with First Selectman Shafer to review library operations. **6.)** She participated in a webinar discussing ways for the library staff to get more involved in the local community. **7.)** June 8 is the Johnnycake Festival
- Building Punch List: There are no major items on the list. Work continues on the louvers, and the eastern wall continues to leak. Curbing to be repaired, the rusty rings on the recessed lights were repainted, and there will be no STEAP grant for new carpet. Board members indicated concern about the continued issue of the leaking eastern wall, and Winter will look into possible repairs. It was noted that the basement book room ceiling is not insulated causing this room to be very cold. Winter will get a cost estimate for insulation.
- Ongoing Business: **1.)** Kryzanski reported on the most recent Village Center Planning Committee meeting. Members are working with the architects to complete an aerial view of what the town center might look like. They presented initial ideas and then received feedback from the committee and will incorporate these ideas to redraw the plan. **2.)** The Budget Hearing will be held on Wednesday, May 22, at 7:30 p.m., and the budget vote will be on June 4 at 7:30 p.m.
- New Business: **1.)**We will need to nominate a new slate of officers, including a new president, in time for November 2013. Members are asked to volunteer for offices. Several members' terms are up in June. Hasskarl will check on whether they need to be sworn in again. **2.)** On June 1, the BLA will hold a Children's Book Sale from 12 until 4. Help is needed with set up from 10 until 12 and with the sale and clean up. You can access a sign up on the BLA website.
- **THE NEXT MEETING WILL BE TUESDAY, JUNE 4 FROM 6:30 TO 7:30. THE MEETING WILL ADJOURN SO THAT BOARD MEMBERS CAN ATTEND THE TOWN BUDGET VOTE.**
- Adjournment: 9:22 p.m.

Respectfully submitted,

Sandra Hierl, Acting Secretary