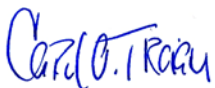


Burlington Public Library
Board Meeting
DRAFT

DATE: Thursday, April 5, 2011
Attendees: Ragaisis, Mullen, Troiani, Winter, Gallicchio, Hasskarl, Lewis, Scheidel, Flatt, Thompson
PLACE: Anne L. Walluk Community Room

- 📖 **Call to order: 7:38 pm**
- 📖 **Welcome new Library Board members: JoEllen Flatt and Lynn Thompson. Both agreed to share the BOS liaison position attending BOS meetings and reporting back to board.**
- 📖 **Correspondence: 1) 03/09/11 Resignation Letter from Marie Purcell to 1st Selectman
2) 03/15/11 Thank You Letter from 1st Selectman to Beryl Chard**
- 📖 **Approval of minutes of the March 1st meeting: Motion made by Ragaisis, seconded by Mullen and carried.**
- 📖 **Teen Issues: Gallicchio presented report: 1) TAC meeting scheduled for 04/06.
2) The TAC tutoring program has been underway for a few weeks. Committee is looking into better ways to publicize to promote the service. 3) There is interest in another Harry Potter Trivia Contest and Summer Concert by area teens.
4) Gallicchio is part of a Communications Program at LSM High School, allowing her to send out PSA's on various teen programs. 5) Hasskarl is working on making room for LSMHS textbooks**
- 📖 **Director's report: 1) Highlights: March '11 circulation stats are up slightly as compared to same time last year. March was a busy month at BPL. 2) Budget: was reviewed by Town Hall and reduced. Hasskarl framed budget priorities for 2011/12 –
a) custodian hours increased is critically important given the size of the building and traffic volume. b) computer supplies to be increased back to at least \$29,000 and c) Jr. Library Assistant position's is important to library function and therefore merits a pay increase.**
- 📖 **Building: Punch List: 1)Roof is top priority and is time sensitive. Bergstrom will let Hasskarl know about the town procurement process. 2) Repair of curbing, flow tap and tree trimming are additional tasks. 3) Chimney repointing (from Capital budget) must precede roof project.**
- 📖 **New Business: 1) New Treasurer: Mullen nominated Ragaisis to be Treasurer. This was seconded by Troiani and carried. 2) Kim Lewis' meeting with the First Selectman: a) Lewis had followed up on Hasskarl's job description. Bergstrom said that there are no job descriptions in place for town employees. These are being worked on. b) The Board agreed to get clarification about the library budget process from the First Selectman and the Board of Finance's Chair, Art Johanson. The Board had questions about the May budget meeting. Kim Lewis and Lynn Thompson agreed to follow up. 3) Behavior Policy was reviewed by the board. Ragaisis motioned to accept the policy as presented. This was seconded by Troiani and carried. 4) 2011 - 2012 budget reviewed by board. 5) Reception for Beryl Chard and Marie Purcell is scheduled for 04/27 starting at 6:30 at BPL (invitees: Library Board (current & past), BLA "Friends," BOS, BOF and Town staff).**
- 📖 **Old Business: STEAP Grant progress 1) telephone system installed. Front door and carpet are in the process of being replaced using this funding.**
- 📖 **Adjournment: 10:10pm**

Respectfully submitted,



Carol O. Troiani, Secretary