

**Burlington Public Library**  
**Board of Directors Meeting**  
**March 6, 2012**  
**DRAFT**

PLACE: Anne L. Walluk Community Room  
ATTENDANCE: Lewis, Mullen, Ragaisis, Winter, Eberhard, Gallicchio, Mazeau, Troiani, Hasskarl, Thompson  
Absent: Mullen  
Call to order: 7:35pm

- 📖 Welcome visitors: LSM Seniors Kacey Jay, Emily Fletcher; Burlington resident: Karen Selinger
  
- 📖 Minutes: February 7, 2012 – Ragaisis motioned to accept the minutes, which was seconded by Winter and carried.
  
- 📖 Teen Issues: Report presented by Gallicchio. 1) There's a "Hunger Games" focus timed with the new movie release. The plan is to sponsor a trivia contest on 03/28 at 7:00pm. 2) TAC will moderate a "TAC teaches Twitter" program on 03/13. The committee is working on a "Night Mania" event to take place over the summer.
  
- 📖 Director's report: 1) Circulation is up 3.7% and visitors are up 7.5% as compared to 02/2011. 2) 02/12 was a busy month at the BPL. The "Friends' Sale" in 02/12 netted \$1241.00 in chocolate and book sales. 3) There were 9 applicants for the custodian position. 4) "Connecticut Magazine's" March 2012 issued listed Burlington as 14 in a group of 24 'Best Towns under 10,000 population' category.
  
- 📖 Building: Punch List. 1) The group is making good progress. There are many projects listed as 'done'. 2) The chimney liner must be replaced. A vendor came and evaluated the interior structure with a camera. Cracks were visible in the current liner. 2) Craig Winter has been replacing ceiling tiles.
  
- 📖 New Business: Discuss Chapter 7 (Fiscal Responsibilities) of the CT Public Library Trustee Handbook. The board discussed this chapter and agreed that they could do a better job of communicating the many BPL successes to the BOF and BOS. This might facilitate the ever challenging annual budget process. The board also agreed that they will continue to discuss relevant chapters of the Trustee Handbook moving forward.
  
- 📖 Ongoing Business: 1) Budget – this topic was discussed at length. Mazeau made a motion to submit the 3.75% and 6.5% BPL 2012/13 budget along with the accompanying letter that includes line item clarifications. The board emphatically supports the 6.5% budget to meet the BPL objectives and 5-year plan. This motion was seconded by Troiani and carried. 2) Front Door (STEAP Grant) – is on order. Hasskarl is awaiting shipment.
  
- 📖 Adjournment: 9:20pm

Respectfully submitted,



Carol O. Troiani  
Recording Secretary