

**Burlington Public Library  
Board Meeting Minutes**

**-DRAFT-**

DATE: Thursday, February 3, 2011  
TIME: 7:30 pm  
PLACE: Anne L. Walluk Community Room  
ATTENDEES: Winter, Chard, Scheidel, Mazeau, Hasskarl, Ragaisis, Lewis, Gallicchio

📖 Call to order: 7:35pm

📖 Approval of the January 4, 2010 meeting minutes - Ragaisis motioned to accept these minutes; it was seconded by Chard, and the motion carried.

📖 Director's report

- Circulation statistics are slightly negative, but they may be leveling off.
- Marie presented new eBook statistics

📖 Building

- The roof is still a major issue. Kaestle Boos and the town engineer were supposed to perform a structural inspection (rafters/sheathing plywood, etc) was in December 2010.
- Some ceiling tiles fell in Marie's office and the Children's area. The insurance company recommended waiting to see if there was any further damage before submitting the claim. There is a \$2500 deductible.
- Marie is still waiting for information on the replacement door / entryway.
- A new telecom system being funded by the STEAP grant will be installed soon.

📖 Teen Advisory Group

- No Teen Advisory Council meeting was held last month due to the weather
- Gallicchio suggested that the library consider housing extra copies of the school textbooks so students have access during non-school hours.
- Gallicchio suggested that the library consider adding SAT preparation programming.

📖 New Business

- There is no indication where the town is in the process of approving next year's budget.
- Marie suggested a couple of people to become new board members.
- There is a fund development seminar being offered on Monday 3/28. If any board member or Friends board member would like to attend, please contact Kim.
- There will be a Bake Sale next Saturday, February 12. Bakers and buyers are needed.
- The Love Your Library magazine fundraiser will be held after the Bake Sale.

📖 Executive Session – entered at 8:33 pm; exited at 9:15 pm.

📖 Adjournment: 9:17 pm.

Respectfully submitted,  
Chris Scheidel, Recording Secretary