

**Burlington Public Library
Board Meeting**

DRAFT

DATE: January 10, 2012
Attendees: Lewis, Ragaisis, Hasskarl, Mullen, Troiani, Winter, Gallicchio, Eberhard, Thompson
PLACE: Anne L. Walluk Community Room

- 📖 Call to order: 7:35pm
- 📖 Correspondence: 1) 01/09/12 Resignation email from JoEllen Flatt to BoLD
- 📖 Approval of minutes of the 12/06/11 Minutes: Motion made by Mullen, seconded by Troiani and carried.
- 📖 Teen Issues: Gallicchio presented report. 1) TAC meetings scheduled for 02/07 and 03/06. 2) Meeting on 01/10 focused on ways to recruit new members. Food is generally a motivator for teens. Group will consider a "Hunger Games" program in tandem with new movie release.
2) The TAC tutoring program will continue on Saturdays throughout March 2012. Committee will then review the service to see if it makes sense to continue it throughout the Spring 2012. 3) The TAC group is planning a talent show for 04/28/12 from 2pm to 4pm.
- 📖 Director's report: 1) Highlights: December circulation stats are down 8.5% as compared to same time last year. 2) January 2012 is a busy month at the library – Hasskarl presented the January '12 calendar which is also posted on the BPL website 3) The current STEAP grant is almost spent. The new fiberglass front door will be done by mid-February 2012. 4) The 2012 STEAP grant application for the BPL was not approved. 5) Hasskarl spoke with Elle Parente/Town Hall about filing an insurance claim for the \$3400 pump replacement in the basement. Elle will investigate options. 6) The 2012 Magazine Fund Drive ("Love Your Library") will be underway in February. A bake and book sale will take place in February 2012 with a theme: Love, Laughter and Living. 7) At the suggestion of the Board, Hasskarl is looking to create a BPL library magnet.
- 📖 Building: Punch List: New additions: 1) Water is leaking out from the gutter over the back door. 2) Scott/Town Hall and a crew will start replacing ceiling tiles in the library. 3) There are mice in the basement. Hasskarl will call Bristol Pest Control again for follow up. 4) Board advised Hasskarl to engage the Shafer Heating and Plumbing to attend to the ~\$700 repairs to the water holding tank and the hot water heater. She will do this soon.
- 📖 New Business: 1) Budget: Board reviewed and discussed each line item. It was generally agreed that an increase is needed especially in materials. There is a growing demand for e-publications which are costly. The book line item cannot keep sliding backwards. The building is also older and requires more maintenance. Mullen proposed accepting the budget as presented. This was seconded by Winter and carried with the exception of 1 member. Hasskarl awaits communication as to process at Town Hall. There is a possibility that the BOS and the BOF will review the budgets at the same time (as opposed to on different dates). 2) Hasskarl will schedule a separate meeting with the 1st Selectman to discuss expanding staff capacity for coverage. 3) The BoLD discussed replacing Flatt. There is a need for architectural, legal and or marketing expertise on the BPL board. Hasskarl will discuss with the 1st Selectman who may be posting volunteer vacancies on the town website. He's also indicated that he will visit with the BPL board in February or March of this year.
- 📖 Adjournment: 9:38pm

Respectfully submitted,



Carol O. Troiani, Secretary