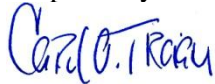


**Burlington Public Library**  
**January 7, 2014**  
**Board of Library Directors' Meeting**  
**-DRAFT-**

Call to Order: 7:35 p.m.  
Attendance: Hierl, Mazeau, Winter, Hasskarl, Troiani, Jenetta, Eberhard, Mullen  
Kryzanski, Ragaisis, Watson  
Place: Anne L. Walluk Community Room

- 📖 Minutes: December 3, 2013. Ragaisis moved that these minutes be approved. This was seconded by Hierl and carried.
- 📖 Visitors: LSM High School Civics Class: 1) Jan Doyle, 2) Jayde Hill, 3) Jordan Carrier, 4) Jenn DeLorenzo, 5) Lisa Iwanicki, 6) MaryKate Samasoro
- 📖 TAC business: Catie Jenetta reported that 1) the group will meet on 01/08/14. A big work project is "Take Your Child to the Library" Day on February 1.
- 📖 Director's report: 1) Current Budget: we are halfway through and on track with the majority of expenses. 2) Statistics: December 2013 circulation statistics as compared to the same month last year are down 2.8%. Cumulative Circulation for the fiscal year to date is up 1.2%. 3) BOLD will meet before the next meeting to review drawings, make revision requests for the new project for the architect to execute.
- 📖 Building: Punch list: 1) the water line down Library Lane is complete. It is not hooked up to the library. 2) There is a leak over the circulation desk in the children's room over the computers. The likely source is a leak in the skylight seal (> 20 years old). Craig Winter will inspect it 01-08-14.
- 📖 Ongoing business: Loan and Fine Policy: was reviewed with the BOLD. Winter proposed that the policy be adopted. This was seconded by Mazeau and carried.
- 📖 New business: Hasskarl spoke with Tom Newman, the State Library Grant rep. Tom said if we are pleased with our architect, we can use her for the expansion, i.e. no need to put out to bid. Hasskarl will request that this be put into writing and submitted to her and the BOLD.
- 📖 Next meeting: Tuesday, February 4, 2014, 7:30 pm
- 📖 Adjournment: 9:45 pm

Respectfully submitted.



Carol O. Troiani  
Recording Secretary