



**BURLINGTON PUBLIC LIBRARY**  
*Serving the community since 1896*

P.O. Box 1379  
34 Library Lane  
Burlington, CT 06013  
860.673.3331  
Fax 860.673.0897  
[www.burlingtonclibrary.info](http://www.burlingtonclibrary.info)

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Burlington Public Library  
Job Posting  
Children's Librarian

Hours of Work: 29.5 hours per week Monday - Thursday with alternating Fridays/Saturdays,  
\$18.30 per hour

**Qualifications:**

A Master's Degree in Library Sciences from an accredited college.

Experience with children's literature as well as programming for children prek-4<sup>th</sup>

Knowledge of standard library procedures, current information technology, Internet and database search capabilities. Knowledge of library automation system -Sierra helpful.

Knowledge of computers and Microsoft office (Word, PowerPoint, Excel, and Publisher).

Must be able to work independently and be self-motivated.

**Responsibilities:**

Oversees Children's collection development and collection maintenance. Including cataloging of library materials.

Initiates, plans, and conducts a variety of programs and activities to encourage the use of the library by children between the ages of prek-4<sup>th</sup> grade, including but not limited to story times, summer reading programs, STEM, reading clubs, as well as school and community outreach.

Provide reference services as well as reader's advisory for patrons.

Helps at the circulation desk when needed.

Interested applicants please submit resume with cover letter no later than April 13, 2018 to Diana Rudzinski, Assistant Director, Burlington Public Library, 34 Library Lane, Burlington, CT 06013. EOE.